

**TAX DIVISION**  
**U.S. DEPARTMENT OF JUSTICE**  
**CIVIL TRIAL SECTIONS/CIVIL APPELLATE SECTION**

P.O. Box 813, Ben Franklin Station

Washington, D.C. 20044

ATTN: Summer Intern Coordinator

Telephone: (202) 616-2774

The Tax Division handles virtually all civil litigation arising under the internal revenue laws, except for cases docketed in the U.S. Tax Court. The Civil Appellate Section handles appeals of civil tax cases in the U.S. Courts of Appeals and participates with the Office of the Solicitor General in proceedings before the Supreme Court. The cases handled by the Division's seven civil trial sections and the Appellate Section present a variety of legal issues involving federal tax law, bankruptcy law, constitutional law, and commercial law, as well as the panoply of evidentiary, procedural, and jurisdictional issues that are the staple of any litigation docket.

**Projected No. of Volunteers:** 6

**Internship Location(s):** Washington, D.C.

**Application Materials:** If you are interested in this position and have a solid academic record and excellent legal research and writing skills, please submit a resume, writing sample, and college and law school transcripts (official or unofficial) to the address indicated above.

**Qualifications:** First-year (second semester), second- and third-year law students. Law school graduates are not eligible for summer positions.

**Application Deadline:** Open until filled

**Minimum Weeks Required:** 6 weeks full-time

**Salary:** Volunteer (without compensation) or work-study credit only

**Assignments:** Legal interns conduct legal research for pending trial and appellate tax cases; prepare legal memoranda, drafts of pleadings and briefs; and prepare exhibits and files. The Division attempts to ensure that the interns assist in as many aspects of the Division's work as possible and that interns are provided written or oral feedback. Given the nature of the work and the high quality of its staff, the Tax Division expects interns to be able to grasp issues quickly; research thoroughly and accurately; and, above all, write clearly and concisely.

**Web Site:** [www.usdoj.gov/tax](http://www.usdoj.gov/tax)